

## UNITED STATES DISTRICT COURT

for the

\_\_\_\_\_ District of \_\_\_\_\_

v.

Case No.: \_\_\_\_\_

## BILL OF COSTS

Judgment having been entered in the above entitled action on \_\_\_\_\_ against \_\_\_\_\_ ,  
*Date*  
 the Clerk is requested to tax the following as costs:

Fees of the Clerk .....	\$ _____
Fees for service of summons and subpoena .....	_____
Fees for printed or electronically recorded transcripts necessarily obtained for use in the case .....	_____
Fees and disbursements for printing .....	_____
Fees for witnesses ( <i>itemize on page two</i> ) .....	_____
Fees for exemplification and the costs of making copies of any materials where the copies are necessarily obtained for use in the case. ....	_____
Docket fees under 28 U.S.C. 1923 .....	_____
Costs as shown on Mandate of Court of Appeals .....	_____
Compensation of court-appointed experts .....	_____
Compensation of interpreters and costs of special interpretation services under 28 U.S.C. 1828 .....	_____
Other costs ( <i>please itemize</i> ) .....	_____
<b>TOTAL</b>	<b>\$ _____</b>

**SPECIAL NOTE:** Attach to your bill an itemization and documentation for requested costs in all categories.

## Declaration

I declare under penalty of perjury that the foregoing costs are correct and were necessarily incurred in this action and that the services for which fees have been charged were actually and necessarily performed. A copy of this bill has been served on all parties in the following manner:

☐ Electronic service

☐ First class mail, postage prepaid

☐ Other: \_\_\_\_\_

s/ Attorney: \_\_\_\_\_

Name of Attorney: \_\_\_\_\_

For: \_\_\_\_\_ Date: \_\_\_\_\_

*Name of Claiming Party*

## Taxation of Costs

Costs are taxed in the amount of \_\_\_\_\_ and included in the judgment.

By: \_\_\_\_\_

 \_\_\_\_\_  
*Clerk of Court*

 \_\_\_\_\_  
*Deputy Clerk*

 \_\_\_\_\_  
*Date*

<b>Witness Fees (computation, cf. 28 U.S.C. 1821 for statutory fees)</b>							
NAME , CITY AND STATE OF RESIDENCE	ATTENDANCE		SUBSISTENCE		MILEAGE		Total Cost Each Witness
	Days	Total Cost	Days	Total Cost	Miles	Total Cost	
					<b>TOTAL</b>		

**NOTICE**

**Section 1924, Title 28, U.S. Code (effective September 1, 1948) provides:**  
“Sec. 1924. Verification of bill of costs.”  
“Before any bill of costs is taxed, the party claiming any item of cost or disbursement shall attach thereto an affidavit, made by himself or by his duly authorized attorney or agent having knowledge of the facts, that such item is correct and has been necessarily incurred in the case and that the services for which fees have been charged were actually and necessarily performed.”

**See also Section 1920 of Title 28, which reads in part as follows:**  
“A bill of costs shall be filed in the case and, upon allowance, included in the judgment or decree.”

**The Federal Rules of Civil Procedure contain the following provisions:  
RULE 54(d)(1)**  
Costs Other than Attorneys’ Fees.  
Unless a federal statute, these rules, or a court order provides otherwise, costs — other than attorney’s fees — should be allowed to the prevailing party. But costs against the United States, its officers, and its agencies may be imposed only to the extent allowed by law. The clerk may tax costs on 14 day’s notice. On motion served within the next 7 days, the court may review the clerk’s action.

**RULE 6**  
(d) Additional Time After Certain Kinds of Service.  
  
When a party may or must act within a specified time after service and service is made under Rule5(b)(2)(C), (D), (E), or (F), 3 days are added after the period would otherwise expire under Rule 6(a).

**RULE 58(e)**  
Cost or Fee Awards:  
  
Ordinarily, the entry of judgment may not be delayed, nor the time for appeal extended, in order to tax costs or award fees. But if a timely motion for attorney’s fees is made under Rule 54(d)(2), the court may act before a notice of appeal has been filed and become effective to order that the motion have the same effect under Federal Rule of Appellate Procedure 4(a)(4) as a timely motion under Rule 59.



## UNITED STATES DISTRICT COURT DISTRICT OF MINNESOTA

Kate M. Fogarty, Clerk  
Andrew R. Pieper, Chief Deputy Clerk

**Warren E. Burger Federal  
Building and U.S. Courthouse**  
316 North Robert Street  
Room 100  
St. Paul, MN 55101

**Diana E. Murphy  
U.S. Courthouse**  
300 South Fourth Street  
Room 202  
Minneapolis, MN 55415

**Gerald W. Heaney Federal  
Building and U.S. Courthouse  
and Customhouse**  
515 West First Street  
Duluth, MN 55802

**Edward J. Devitt U.S.  
Courthouse and Federal  
Building**  
118 South Mill Street  
Fergus Falls, MN 56537

### Taxation of Costs

[Local Rule 54.3\(c\)](#) outlines the procedure for taxing costs in the District of Minnesota. Please review this rule carefully before submitting your bill of costs in this District.

The Clerk's Office is also pleased to provide a guide entitled "Bill of Costs Guide." This guide will assist with the proper filing of a Bill of Costs with this Court and is available on the Court's website at [www.mnd.uscourts.gov](http://www.mnd.uscourts.gov).

### General Procedure

A party seeking costs must file a verified bill of costs within 30 days of judgment using the approved form. LR 54.3(c)(1). The approved form is (AO) 133 Bill of Costs. Within 14 days of being served a bill of costs, a party may file objections to the bill of costs. LR 54.3(c)(2). If objections are filed, a party may file a response to the objections within 7 days. LR 54.3(c)(2). Local Rule 54.3(c)(4) outlines the procedure for filing a motion with the Court to review the Clerk's decision.

An appearance before the Clerk is not required. If the matter of costs is resolved prior to receiving the Clerk's decision on the bill of costs, the parties must file written notification with the Clerk.

Reference: FRCP 54(d); LR 54.3(c); 28 U.S.C. §§ 1920-1924.

For questions on taxation of costs, contact Michael Vicklund at 651-848-1106.

**Bill Mohrman**

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**From:** Bill Mohrman  
**Sent:** Monday, January 24, 2022 12:20 PM  
**To:** Bill Mohrman  
**Subject:** FW: Pay.gov Payment Confirmation: MINNESOTA DISTRICT COURT

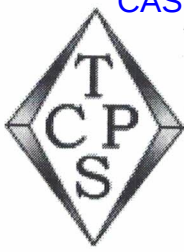
-----Original Message-----

From: do\_not\_reply@psc.uscourts.gov <do\_not\_reply@psc.uscourts.gov>  
Sent: Tuesday, November 12, 2019 1:14 PM  
To: Mary Gynild <Gynild@mklaw.com>  
Subject: Pay.gov Payment Confirmation: MINNESOTA DISTRICT COURT

Your payment has been successfully processed and the details are below. If you have any questions or you wish to cancel this payment, please contact: MND Help Desk at 612-664-5155.

Account Number: 2598278  
Court: MINNESOTA DISTRICT COURT  
Amount: \$400.00  
Tracking Id: AMNDC-7266800  
Approval Code: 012631  
Card Number: \*\*\*\*\*6406  
Date/Time: 11/12/2019 02:14:08 ET

NOTE: This is an automated message. Please do not reply


**Twin City Process Service, LLC**

5416 Jefferson Court  
St. Paul, MN 55110

Phone: 651.251.8078  
www.tcprocess.net

November 18, 2019

Mohrman & Kaardal, P.A.  
150 S. 5<sup>th</sup> St., #3100  
Minneapolis, MN 55402  
Ordered By:

Invoice#27484

**Firm File# Ness**

**Billing Information:**

11/18/19

1. CITY OF BLOOMINGTON, 1800 W Old Shakopee Rd, Bloomington Mn 55431  
Served 11/15/19 10:30am Doug Junker Deputy City Clerk
2. MICHAEL O. FREEMAN, in his official capacity as Hennepin County Attorney  
Served 11/15/19 10:04am Deputy Auditor, Candice Malone 300 S 6<sup>th</sup> St Suite A-600 Mpls
3. Copy to Mike Freemans Office, Lorrana Hicks Receptionist 300 South 6<sup>th</sup> St C-2000 Mpls
4. TROY MEYER, individually 1800 W Old Shakopee Rd, Bloomington Mn 55431  
Served 11/15/18 10:54am Troy Meyer
5. TROY MEYER, individually and in his official capacity as a police officer, City of Bloomington  
Served 11/15/19 10:30am Doug Junker, Deputy City Clerk
6. MIKE ROEPKE, individually 1800 W Old Shakopee Rd, Bloomington Mn 55431  
Served 11/18/19 10:37am Mike Roepke
7. MIKE ROEPKE, individually and in his official capacity as a police officer, City of Bloomington,  
Served 11/15/19 10:30am Doug Junker, Deputy City Clerk

**Total: \$316.00**